

## Loan periods

You are responsible for returning materials by the end of their loan period.

The 4 week loan period applies to:

- Books
- Audio books and music CDs
- PC games and non-fiction DVDs
- Board games

The 2 week loan period applies to:

- Magazines/newspapers
- Console games

A 1 week loan period applies to:

- DVDs and Blu-ray discs (feature films)

## Loan renewals

In general, materials can be renewed three times. However, the following exceptions apply: Magazines and newspapers cannot be renewed. Best sellers can only be renewed one time. If another patron has reserved the material, it cannot be renewed.

You can request a renewal anytime online through your user account, as long as you have not already exceeded the loan period. The same applies to our automated answering service at Tel. 0731/161-4141.

Patrons may call to request a renewal or address specific questions Tuesday through Friday between 10:00 AM and 1:00 PM to Tel. 0731/161-4144, or may send a request via e-mail. Please always provide your library card number when contacting us.

You can also renew your loan period yourself in the glass pyramid using our self-booking terminal and the "User account" button.

## Contact

**Ulm Municipal Library – Central Library**  
Vestgasse 1, 89073 Ulm

www.stadtbibliothek.ulm.de  
Renewals 0731/161 – 4144  
ausleihe.zentralbibliothek@ulm.de

Information 0731/161 – 4140  
stadtbibliothek@ulm.de

Children's library 0731/161 – 4161  
kinderbibliothek@ulm.de

### Business hours

Tue – Fri 10:00 AM – 7:00 PM  
Sat 10:00 AM – 2:00 PM

### Böfingen District Library

Haslacher Weg 93, 89075 Ulm, Tel. 0731/161-4154  
stadtteilbibliothek.boefingen@ulm.de

### Eselsberg District Library

Stifterweg 70, 89075 Ulm, Tel. 0731/161-4155  
stadtteilbibliothek.eselsberg@ulm.de

### Wiblingen District Library

Buchauer Straße 9, 89079 Ulm, Tel. 0731/161-4162  
stadtteilbibliothek.wiblingen@ulm.de

### Weststadt District Library

Moltkestraße 10, 89077 Ulm, Tel. 0731/161-4150  
stadtteilbibliothek.weststadt@ulm.de

### Mobile library

Moltkestraße 10, 89077 Ulm, Tel. 0731/161-4150, -4152  
fahrbibliothek@ulm.de

Stadt Ulm

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Stadtbibliothek  
Ulm

stadtbibliothek.ulm.de

# Ulm Municipal Library

## Information

You have questions, we have the answers!



## Registration and borrowing media

The Ulm Municipal Library allows patrons with a valid library card to borrow around 600,000 different media on any imaginable topic from its collections. You can check out novels, non-fiction titles, magazines and newspapers, games, movies, music and audio books to take home from both our Central Library in the city center and our District Libraries. In addition, you can also take advantage of our online materials free of charge.

### Registration

You can receive a library card right away by bringing your personal ID with a valid address. If you only have a passport, we will need an additional official proof of verification (typically your registration certificate for citizen services). We also require a parental consent declaration for children up to 14 years of age. By signing your library card, you agree to comply with library rules; the Ulm Municipal Library rules apply to patrons using our facilities.

### Library card

Library cards are non-transferable. You will not be able to check out any materials without a library card.

### Check out limits

You can check out an unlimited number of media. This does not include board games for children (limit 3).

### Interlibrary loan

You can order books from other libraries online for academic purposes. Interlibrary loans cost 3 EUR.

### WiFi in the Central Library

WiFi is available on the 2nd floor of the Central Library. You can also use the in-house internet work stations.

## Online services around the clock

You can log in to all of our online services with your user name (on your library card) and password (your date of birth in DD.MM.YYYY format). All online services are free of charge with a valid user ID.

### Library account

You can see an overview of media you have checked out and extend your return deadlines independently. Access your account from the menu bar of the library catalog.

### Library catalog: [www.opac.ulm.de](http://www.opac.ulm.de)

You can use our catalog to determine whether the media you are looking for are available, and to hold media that are currently on loan to other patrons. Holds cost 1 € per medium; you will be notified via e-mail when the title arrives.

### onleiheulm.de

The Onleihe media inventory adds electronic books, audio books, newspapers and magazines, and other digital media to our classic range of available media. You will not be charged any late fees or hold fees for these media.

### Freegal Music

You can stream music on any compatible device. Browse through a collection of over 15 million songs (3 hours a day) or download up to 3 songs a week.

### Genios press portal

The press portal offers approx. 300 daily and weekly newspapers, as well as approx. 800 professional and public journals on up to 40 different topics. You can read and research the full text of these articles (up to 30 years of past articles available).

### E-learning

You can take advantage of over 1900 electronic learning courses on topics like IT, careers, communication, self-help and languages.

### Online reference works

Munzinger GmbH has been collecting reliable information since 1913. Today, this information is available in comprehensive online reference works on topics like countries, persons, sports, pop literature, movies, etc.

## Fees

Annual library card fee:	30 €
Discounted annual library card fee: (University students, apprentices and trainees, technical college students, student teachers, persons engaged in voluntary service, family members with a country family pass and persons with severe disabilities)	15 €
Daily library card fee:	4 €
(Borrow as many media as you choose on the valid date with normal borrowing periods, no extensions)	

### The following patrons can borrow materials free of charge:

Children and teens up to 18 years of age, elementary and secondary school students, Recipients of unemployment benefits II in accordance with SGB II, Recipients of social assistance in accordance with SGB XII, Lobby card holders (please submit verification).

### Additional fees:

DVDs, Blu-rays and console games, each:	1 €
Lending period extensions for these media, each:	1 €
Interlibrary loans per order:	3 €
Holds for materials already on loan:	1 €

### Late fees

After the end of the loan period, the following fees will be charged per medium and per day past the return date:

• for children (up to 14 years of age)	0.10 €
• for teens and adults	0.30 €

### Warning letters

If you do not return media within the loan period, you will receive a written warning. The warning letter is independent of the late fee, and incurs a separate charge:

1st warning and fee reminder	1.00 €
2nd warning	2.50 €
3rd warning	4.00 €

### Loss or damaged materials

Before lending out materials, please ensure they are complete and undamaged, and report any damage to the circulation desk. Please report functional errors you find while using the media at home, so that we can correct them. If you lose or damage loaned media, you will generally be responsible for reimbursing us in full, including for the purchase price + the value of all associated parts + restocking fee of 5 EUR (see library rules).